

WOLVERHAMPTON CLINICAL COMMISSIONING GROUP GOVERNING BODY

Minutes of the Governing Body Meeting held on Tuesday 21 May 2019
Commencing at 1.00 pm at Wolverhampton Science Park, Stephenson Room

Attendees ~	
Dr S Reehana	Chair
Clinical	
Dr M Asghar	Board Member
Dr D Bush	Board Member
Dr R Gulati	Board Member
Dr M Kainth	Board Member
Dr J Parkes	Board Member
Management	
Mr J Green	Joint Chief Finance Officer for Sandwell/Wolverhampton CCG
Mr M Hastings	Director of Operations
Dr H Hibbs	Chief Officer
Lay Members/Consultant	
Mr J Oatridge	Lay Member
Mr P Price	Lay Member
Ms H Ryan	Lay Member
In Attendance	
Ms H Cook	Communication and Engagement
Ms K Garbutt	Business Operations Officer
Mr P McKenzie	Corporate Operations Manager

Apologies for absence

Apologies were received from Dr R Rajcholan, Ms S Gill, Mr S Marshall, Mr T Gallagher

Declarations of Interest

WCCG.2400 There were no declarations of interest declared.

RESOLVED: That the above is noted.

Sign off the Accounts and Annual Report

WCCG.2401 Mr J Green stated that a number of colleagues had attended the Audit and Governance meeting today which received the Annual Report and Accounts.

The Annual Report describes the activities for the Clinical Commissioning Group (CCG) and assurance regarding the internal controls which exist in the CCG. Mr Green pointed out that Wolverhampton CCG is required to meet both national and local financial targets. The CCG has achieved all of its statutory duties. The performance against targets is detailed in the table on page 12 of the report. The CCG commenced the financial year with a target surplus of £9.986m and ended the financial year with a surplus of £10.028m, £42k in excess of plan which is a good performance.

Mr Green stated that the Head of Internal Audit opinion has classified Wolverhampton CCG has “satisfactory” which is the highest level of assurance.

The CCG External Auditors (Grant Thornton) presented their report detailing the audit of the Annual Report and Accounts to the Audit Committee who consider governance, risk management and control processes. In their opinion the accounts give a true and fair view of the financial position, and they intend to issue an unqualified opinion for the 2018/19 Annual Accounts.

There have been some minor changes identified during the audit including 2 formatting issues which have been corrected; the table on page 99 of the report has been amended. The Better Care Fund pooled budget to only show the CCG expenditure and income resources. Dr Reehana pointed out a missing line in the diagram on page 15 of the Annual Report. Ms H Cook confirmed this has now been corrected. The Governing Body were asked to approve the Accounts and Annual Report, and also to approve a standard letter of management representation to be signed by Dr H Hibbs, and presented to the auditors

Mr P Price supported Mr Green’s comments and highlighted this is credit to the finance team. Dr H Hibbs expressed her thanks to the finance team and the rest of the teams within the CCG to achieve this good result.

RESOLVED: That the Governing Body approved the Annual Report and Accounts.

Committee Annual Reports

WCCG.2402 Mr P McKenzie stated this report introduces the annual reports of the Governing Body Committees that demonstrate how each of them has met their terms of reference as set out in the Clinical Commissioning Group's (CCG's) Constitution. The Committee Annual Reports have also been used to support the Accountable Officer in the prepared of the Annual Governance Statement.

Dr Ashgar arrived

RESOLVED: That the Governing Body accepted the reports presented by its Committees as a record of their continued delivery of their terms of reference.

RESOLVED: That the above is noted.

Any Other Business

WCCG.2403 RESOLVED: That the above is noted.

Members of the Public/Press to address any questions to the Governing Board

WCCG.2404 There were no public or press present at the meeting.

RESOLVED: That the above is noted.

Date of Next Meeting

WCCG.2405 The Board noted that the next meeting was due to be held on **Tuesday 9 July 2019** to commence **at 1.00 pm** and be held at Wolverhampton Science Park, Stephenson Room.

The meeting closed at 1.20 pm

Chair.....

Date